



CLARK COUNTY • DEPARTMENT OF AIR QUALITY

4701 W. Russell Rd., Suite 200 • 2nd Floor • Las Vegas, NV 89118-2231
(702) 455-5942 • Fax (702) 383-9994

For DAQ Use Only

Invoice Number: _____

Minor Source Permit Application

(Use this application to obtain a permit or exemption)

Section A: Application Type (select one)

New Permit Renew Permit Significant Permit Revision Minor Permit Revision
Initial AQR 12.1 Permit (Existing minor stationary source applying for first AQR 12.1 Minor Source Permit)

Section B: Source Information – MUST BE AS LISTED ON CITY/COUNTY BUSINESS LICENSE

Source ID: (enter Source ID listed in existing permit; otherwise, enter "New")

Source Name:

Source Ownership:

Source Operator:

City / County Business License Information: Number

Issued by

Physical Address Information (Not Applicable To Portable Sources)

Number: Directional: Street Name: Street Type: Suite:

City: State: Zip:

Mailing Address Information

Number: Directional: Street Name: Street Type: Suite:

PO Box: City: State: Zip:

Phone Number: Fax Number:

North American Industry Classification System (NAICS)

Primary NAICS: Additional NAICS codes: (Optional)

Is the source located within 1,000 feet of the outer boundary of a school, hospital or residential area? Yes No

Section C: Company Information – MUST BE AS LISTED ON THE SECRETARY OF STATES BUSINESS CERTIFICATE / FILING

Company Name:

Nevada Secretary of State Business ID:

Mailing Address Information

Number: Directional: Street Name: Street Type: Suite:

PO Box: City: State: Zip:

Phone Numbers:

Phone Number: Fax Number:

Section D: Responsible Official (RO) Information

RO Name: RO Title:

Number: Directional: Street Name: Street Type: Suite:

PO Box: City: State: Zip:

Phone Numbers & Email Information:

Office: Ext. City: Cell:

RO Email: Method of Communication:

Section E: Plant Manager/Environmental Representative Information (Optional)

Name:

Title:

Number:

Directional:

Street Name:

Street Type:

Suite:

PO Box:

City:

State:

Zip:

Phone Numbers & Email Information:

Office:

Ext.:

Fax:

Cell:

Email:

Section F: Application Summary**Source Description:** (Please describe the nature of your business, including processes and products.)**Application Description:** (please describe what is being proposed (e.g., adding, removing or changing equipment; changing permit conditions; requesting a voluntary emission limit, etc.)**Section G: Application Supplemental Documents****1. Mandatory Supplemental Documents – Required by AQR Section 12.1:**

Required	Attached	Supplemental Document
		Site Map. A map that depicts the physical location of the stationary source, which must identify the source main entrance, source property boundaries, legal description, each Township, Range and Section (TRS) that is associated with source, and identifies all buildings and structures on the site as they relate to the source emission units.
		Flow Diagram. A complete detailed flow diagram of each process that depicts all associated emission units.
		Source Potential to Emit (PTE) List. For a new minor source, the list shall contain the source-wide PTE for each regulated air pollutant. For an existing source with a significant permit revision, the list shall contain the source-wide PTE for each regulated air pollutant before and after the permit revision as well as the Net Emissions Increase (NEI) associated with the permit revision. This list shall contain a description for any change to the PTE for an existing source.
		Emission Units List. A complete list of each emission unit by process, which shall include the emission unit manufacturer, model, rating, serial number, and Source Classification Code (SCC). This list shall include the PTE for each regulated air pollutant emitted from each emission unit.
		Production Information List. A list of fuels, fuel use, raw materials, material usage rates, production rates, and operating schedules to the extent it is needed to determine or regulate emissions.
		Inherent Limitations List. Any inherent limitations, not to include self-imposed limits, on source operation affecting emissions or on any work practice standards affecting emissions.
		Actual Emissions Worksheet. For an existing minor source that requires a significant permit revision, the application shall include a description and quantification all regulated air pollutants before and after the modification.

		Air Pollution Control Equipment (APCE) List. Identification and description of air pollution control equipment, which shall include design specifications, model numbers and serial numbers. For each APCE listed, the associated emission units and processes shall be identified.
		RACT Demonstration Proposal. For a new minor source that will have a PTE that is significant for any regulated air pollutant or for an existing minor source that requires a significant permit revision, a demonstration of Reasonably Available Control Technology (RACT) for the affected pollutant shall be proposed. The RACT Demonstration Proposal shall include the methodology by which RACT was determined, how compliance with RACT will be demonstrated (including material usage limits, performance testing, or continuous emissions monitoring, if applicable).
		Air Pollution Monitoring List. Identification and description of air pollution compliance monitoring devices or activities, which shall include design specifications, model numbers and serial numbers.
		Schedule of Compliance. For an existing minor source that requires a significant permit revision, the application shall include a schedule of compliance, if applicable.
		Minor Permit Revision Specification. For a minor permit revision, the applicant shall specify all minor revisions to the permit in accordance with Section 12.1.6(b).
		<p>Applicable Requirement (AR) Supplement. In accordance with the AR, the applicant shall submit other required information that is not otherwise specified in this application. This supplemental information shall be uniquely titled for identification and review purposes. List AR Supplement document title below (which is an attachment to the application):</p> <p>NOTE: If additional documents are submitted that are not specifically identified in this application, please reference the documents as an attachment to the AR Supplement and submit the documents as an attachment to the AR Supplement.</p>
2. Calculations Worksheets – Required by Control Officer. Worksheet containing calculations for supplemental documents submitted pursuant to this application:		
		Source-wide PTE and NEI Calculation Worksheet.
		Emission Unit PTE Calculation Worksheet.
		Actual Emissions Calculation Worksheet.
3. Mandatory Supplemental Documents – Required by Control Officer:		
Required	Attached	Supplemental Document
		Stack Information List. Stack location, height above grade, diameter (I.D. or effective), exhaust gasses, flow rate [ACFM], and temperature (if applicable).
		Federal Performance Standards List. A list of federal performance standards, emission limits, and requirements that is applicable to the source (e.g. NSPS, NESHAPS, and MACT).
4. Optional Supplemental Documents:		
Attached	Supplemental Document	
	Voluntary Emission Limit Request. If the application contains voluntarily accepted emissions limitation, the applicant shall demonstrate that the emission limitation to be imposed to avoid an applicable requirement is more stringent than any emission limitation that would otherwise be applicable to that source, including but not limited to those in the Nevada SIP. This request shall include all associated calculations for quantification of the limitation.	
	Voluntary Federal Enforceability Declaration. A voluntary declaration submitted by the application, that declares the entire permit to be federally enforceable or specifically identified permit conditions or applicable requirements to be federally enforceable. This declaration applies to the permit, permit conditions and applicable requirements that are not federally enforceable in absence of the declaration.	
	Construction Schedule. For a new or modified source, a schedule of construction.	
	Exempt Emission Units List. A list of emission units or activities claimed as exempt under 12.1.2(c).	
	AR Exemption List. A list of requested exemptions from otherwise applicable ARs, which shall include detailed justification for each requested exemption.	
	AR Exemptions List. A list of requested exemptions from otherwise applicable ARs, which shall include detailed justification for each requested exemption.	

Section H: Application Advisories

1. **Small Business Assistance Program (SBAP).** If you are a small business (100 employees or less), you can receive assistance on permitting and compliance matters from the Department of Air Quality (DAQ) through SBAP. For assistance or to schedule an appointment please contact SBAP at (702)455-3455 (for permitting assistance) or (702)455-1624 (for compliance assistance).
2. **Fees and Payments:**
Air Quality Program Fees: Section 18 (Permit and Technical Service Fees) of the AQR are available on the DAQ web site. Fees that are applicable to this application and the resulting permit are contained in these rules.
Application Fee: The invoice for the application fee must be paid in full before the application will be processed.
Permit Issuance: All invoices for the source and associated with the parent company of the source must be paid in full; otherwise, the source cannot be issued any permits, which includes the invoice for the permit fees that result from this permit application.
Payment: Invoice payments must be made by check, money order, cash or credit card. Credit card payment must be made in person at the DAQ Main Office.
3. **Permitting Forms and Worksheets.** Forms and worksheets associated with stationary source permits are available under the 'Forms & Applications' > 'Source Permitting' link of the DAQ web site.
4. The Responsible Official must meet the requirements set forth in Section 12.4.2.1 (g) of the Air Quality Regulations.

Section I: Authority Granted

I authorize DAQ to transmit all communications, permits and billing invoices by the "Method of Communication" selected in Section D of this application. I acknowledge that by selecting E-Mail, all listed items will be transmitted electronically. I further acknowledge that by selecting US Mail, additional postage fees may be incurred.

Section J: Truth and Accuracy Certification

As the Responsible Official, based upon information and belief formed after reasonable inquiry, I certify that the statements and information in this application and the attached supplemental document and worksheets are true, accurate, and complete. My signature acknowledges that I am liable under Nevada Revised Statutes (NRS) that forbid false or misleading statements.

Responsible Official Certification Signature

Signature Date

To be filled out by Applicant – Payment Information – (Please Print)

Check Number:	Name and Address (as it appears on check):
Telephone #:	
Credit Card # (Last 4 Digits):	